

2023 kit Korean Language Program Guideline

Updated 2022.11.21.

1. Application Qualification

- Applicant with a high school or higher education

2. 2023 Korean Language Program

- Comprehensive education of reading, writing, listening, speaking, vocabulary and grammar
- Excellent Lecturers with national certificate of Korean education
- 5 days a week, 3 to 4 hours per day
- Classification: Basic Class, Intermediate Class, Advanced Class
- Annual Schedule

Semester		Spring	Summer	Fall	Winter
Class Hours		200	200	200	200
Class Period		2023.03.02.- 2023.05.19.	2023.06.01.- 2023.08.18.	2023.09.01.- 2023.11.17.	2023.12.01.- 2024.02.16.
Application Period	Type A	2022.12.01.- 2022.12.23.	2023.03.01.- 2023.03.24.	2023.06.01.- 2023.06.23.	2023.09.01.- 2023.09.22.
	Type B	2022.12.01 - 2023.11.30.			
Notice of Acceptance	Type A	At the end of December	At the end of March	At the end of June	At the end of September
	Type B	Individual Notice			

If the class is less than 10, the class time can be adjusted to less than 200 hours

Type A: Applicants living abroad

Type B: Applicants living Korea

Class period and schedule may change depending on circumstances.

3. Tuition

- Tuition Regulation

Tuition	Registration Fee	Insurance Fee	Textbook Fee
1,100,000won (\$1,100) per semester	Free	Included	Excluded (approx. 80,000 won)

At least 2 semesters have to be enrolled for the first enrollment.

Tuition must be transferred to account. Cheques and cash are not accepted.

All handling fee such as remittance fee is on applicant

The responsibility for not paying tuition fee is on applicant

Tuition refund will be made in accordance with Article 11 (Refund) of
[International Exchange Institute's Korean Language Training Course Operating Guidelines]

- Tuition Discount

Subject	Condition	Discount rate
Marriage migrants	Related documents	20%
Recommended by partner university	Recommendation of the dean of kit international programs & language education center	30%

Discount benefits are provided only for tuition paid at first admission.

4. Required Documents

- # Application form and all other materials should be filled out either in Korean or in English.
- # Languages other than Korean or English MUST include official notarized translations.
- # Submitted documents will not be returned to the applicant.
- # All original documents should be sent to the office.

● Applicant who requires D-4 visa

Documents	Note
Application form	* Must be filled in with computer typing
Photo	* 3.5*4.5cm, white background, passport photo * At least 2 photos
Passport Copy	* Copy of the photo page in applicant's passport
Diploma & Transcript of Final Educational Background	* Must be original (or notarized) * Transcript should include all records by each grade. * An applicant who belongs to the below 26 countries should submit documents confirmed by the Korean consulate or Apostille or own country's consulate in Korea <u>26 countries: Bangladesh, China, Egypt, Ghana, India, Indonesia, Iran, Kazakhstan, Kyrgyzstan, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uzbekistan, Vietnam, Cameroon, Ethiopia, Guinea, Mali, Uganda</u>
Certificate of Bank Balance	* Must be original * Around 9,000USD indicated officially in USD by the relevant bank * Should be issued within one month
Family Certificate	* Indicating all family members' name in English or Korean
TOPIK Test Result	* Submit if you have a result

● Chinese applicant who requires D-4 visa

Documents	Note
Application form	* Must be filled in with computer typing
Photo	* 3.5*4.5cm, white background, passport photo * At least 2 photos
Passport Copy	* Copy of the photo page in applicant's passport
Diploma & Transcript of Final Educational Background	* Must be original (or notarized) * Transcript should include all records by each grade. * 中国教育部 最终学校学历/学位认证报告书 * 中国高等教育学生信息网(学信网www.chsi.com.cn) * 中国学位与研究生教育信息网(学位网www.cdgd.edu.cn)
Certificate of Bank Balance	* Must be original * Around 9,000USD indicated officially in USD by the relevant bank * Should be issued within one month
Family Certificate	* Original of Household Register ("HUKOUBU") including all family member Indicating all family members' name in English * Photocopy of ID Card ("SHENFENZHENG") of all family members * If one of family members is illegal alien, applicant will not be allowed to issue VISA
TOPIK Test Result	* Submit if you have a result

- Applicant who currently staying in Korea with long-term visa (F1, F2, F3, F4, F5, F6)

Documents	Note
Application from	* Must be filled in with computer typing
Photo	* 3.5*4.5cm, white background, passport photo * At least 2 photos
Passport Copy	* Copy of the photo page in applicant's passport
Alien Card	* Copy of the photo page in Alien Card
Diploma & Transcript	* Copy of diploma & transcript of final educational background
Marriage Certificate	* For those in this case

- Applicant currently staying in Korea with D4 visa with at least TOPIK level 3*

Documents	Note
Application from	* Must be filled in with computer typing
Photo	* 3.5*4.5cm, white background, passport photo * At least 2 photos
Passport Copy	* Copy of the photo page in applicant's passport
Alien Card	* Copy of the photo page in Alien Card
Diploma & Transcript of Final Educational Background	* Must be original (or notarized) * Transcript should include all records by each grade. * An applicant who belongs to the below 26 countries should submit documents confirmed by the Korean consulate or Apostille or own country's consulate in Korea <u>26 countries: Bangladesh, China, Egypt, Ghana, India, Indonesia, Iran, Kazakhstan, Kyrgyzstan, Mongolia, Myanmar, Nepal, Nigeria, Pakistan, Peru, Philippines, Sri Lanka, Thailand, Ukraine, Uzbekistan, Vietnam, Cameroon, Ethiopia, Guinea, Mali, Uganda</u>
Certificate of Bank Balance	* Must be original * Over 3,000USD indicated officially in USD by the relevant bank * Should be issued within one month
Certificate of Enrollment	* Certificate of enrollment or completion certificate of current university * Transcript and attendance certificate (original one only)
TOPIK Test Result	* Even though the applicant has TOPIK level 3, the visa is on immigration office's decision.

5. Address and Contact Information

Contact person	Kwon Minkyong
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